

**Graffham Parish Council Asset Register 2020-21**

To check Pen Policy/Axa Schedule - 2020\_05\_14 Pen LTA Valid from 1 May 2020 - 31 May 2021 YEAR 1.

Pen Policy for a 3 Year LTA Minute 5, 12.05.20. Period 01.06.20 - 31.05.23

Reviewed and Adopted Minute 95f 17 January 2020. Zurich LTA Valid until 31 May 2020

Reviewed and Adopted Minute 76e 15 January 2021. PEN LTA Valid until 31 May 2021 Year 1, of 3.

Graffham Parish Council Assets	Zurich Insurance Policy Sum Insured by insurance Policy from 1 June 2017		Pen Insurance 2020/21 Quote covers Year 1, of 3.
	Zurich 2019/20 (References to Schedule) Zurich 2019-20 Policy	Pen	
<b>Sports Pavilion</b>	<b>185,484</b>	Part A. Material Damages p4	<b>192,903</b> Property/All Risks
<b>Bowls Pavilion</b>	<b>57,533</b>	Part A. Material Damages p4	<b>59,834</b> Property/All Risks
<b>Playground</b>			
- Rota-Ride			
- 6" Double-Arch Swing			
- 8" Double-Arch Swing			
- Horse Spring			
- Multi Unit - climb around/slide			
- Climbing Pyramid	<b>25,076</b>	Part C. All Risks. P5	<b>26,080</b> Not broken down but to include all items. All Risks
- Fencing inc bollards/fence at recreation ground	<b>7,254</b>	Part C. All Risks. P5	<b>7,545</b> All Risks
<b>War Memorial</b>	<b>29,852</b>	Part C. All Risks. P5	<b>31,046</b> All Risks
<b>General/Office equipment inc:</b>			
Acer E5-573 Computer			
Epson Lumens 3LCD Projector			
Duronic Projector Screen			
Misc - printer	<b>3,833</b>	Part C. All Risks. P5	<b>3,986</b> All Risks
<b>Two Village Gateway Signs</b>	<b>2,941</b>	Part C. All Risks. P5	<b>3,058</b> All Risks
<b>Sports Equipment Tennis netting</b>	<b>8,195</b>	Part C. All Risks. P5	<b>8,523</b> All Risks
<b>Tennis court surfaces &amp; Play safety tiles/surfaces</b>	<b>33,794</b>	Part C. All Risks. P5	<b>35,146</b> All Risks
<b>Grand Total</b>	<b>353,962</b>		<b>368,120</b>
<b>Assets not insured</b>			
<b>Equipment</b>			
- Triple Mower			
- Ride-On Rotary Mower			
- Strimmer			
<b>Total Equipment</b>			
<b>Playing Surfaces</b>			
- Bowls Green			
- Cricket Square			
<b>Total Playing Surfaces</b>			
<b>Other items</b>			
Notice boards x 2 in Graffham and shared responsibility for Selham Benches			

**PLEASE SEE NEXT PAGE FOR STATEMENT OF ASSET POLICY**

### **Statement of Asset Policy**

For the purpose of the Local Councils, Internal Drainage Boards and other Smaller Authorities in England, Annual Return, assets are added to the register at cost when they are purchased.

In **2016-17** the tennis court surfaces and tennis court netting were insured by Graffham Parish Council (GPC) on behalf of the tennis club/recreation ground, but were not purchased by GPC as they already existed, and therefore are not reflected in Box 9.

In **2016-17**, Graffham Parish Council increased the insurance value for the fencing including bollards/fencing at the recreation ground by a further £5,000. This fencing/bollards were new in the year, and were purchased by the Recreation Ground, of which GPC is the Managing Trustee.

In **2016-17** a Acer Lap Top computer was purchased by GPC at a cost of £228.

Thus Box 9 of the Annual Return (details above) was increased from £181,299 to **£181,527** to reflect the purchase of the computer.

The fencing/bollards are not reflected in Box 9 as they not purchased by GPC.

In **2017-18** a lockable filing cabinet (to comply with GDPR) was purchased for £34.99 (net of VAT) so Box 9 of the Annual Return (detail above) was increased to **£181,562** to reflect the purchase of a filing cabinet

At 13 March 2019 there was no change for 2018/19