

**GRAFFHAM PARISH COUNCIL**  
**Budget compared to Actual Year to 31 March 2020**

	<b>Budget</b>	<b>Actual to</b>
<b>Receipts</b>	<b>2019-20</b>	<b>March 31 2020</b>
Precept	13000	13000
Interest	2	2
Miscellaneous income - Use of Projector/Screen	5	5
Misc. income - East Lavington Parish Council 50% share of website		44
NatWest Compensation due to inability to update bank mandate Note 1		250
Vat Recovery GPC Only. i.e. Non Recreation Ground/Pavilion only Note 2	400	427
VAT Recovery - ELPC (as above) Vat Recovery 50% share of website		9
<b>Total Receipts</b>	<b>13407</b>	<b>13737</b>
<b>Payments</b>		
Audit Fee (Internal and external auditor)	300	100
Clerk's Salary	5642	5642
Clerk's Overtime	527	465
Clerk's office expenses	240	240
Less Employee's Nic Deducted from wages Note 3		-8
HM Revenue & Customs (Employer's NIC) Note 3		16
Expenses: payroll fee; wreath; law book.	99	99
Grounds Maintenance	1580	1580
Donation to Hall re. Post Office. Note 4	312	
Hall Hire Note 5	325	160
Insurance	778	768
Office Admin, inc. website maintenance/hosting/virus protection Note 6	405	220
Parish Council Elections	200	193
Professional Fees Asset of Community Value or other Note 7	430	278
Parish Works Note 8	250	53
Photocopying Note 9	50	30
Postage Note 10	30	22
Subscription - SSALC/NALC and Parish Online Note 11	171	193
Recreation Ground - Annual Contribution and Fete Raffle Prize	1685	1685
Training Clerk and Councillor Note 12	500	70
Repair of Notice Board Note 13	150	
Donation to Graffham Arts Festival 2020 Note 14	100	
VAT - GPC Only i.e not Recreation Ground related Note 15	400	325
<b>Total Payments</b>	<b>14174</b>	<b>12131</b>

Continues to next page for notes

## Graffham Parish Council

- Note 1 NatWest Bank awarded £250 as compensation for protracted process attempting to update bank mandate. This was never achieved and mandate remains the same.
- Note 2 VAT recovery includes £102.42 received on 02.04.19 for prior year period: 01.10.18 - 28.02.19
- Note 3 Er's NIC of £8.72 incurred. NB Clerk had £7.58 NIC deducted. Wages above are shown gross.
- Note 4 In 2019-19 a donation was made to the Empire Hall to subsidise the Post Office attendance. No subsidy was made in 2019-20.
- Note 5 Less costs were incurred than budgetted.
- Note 6 Office Admin - less costs were incurred than budgetted.
- Note 7 Professional fees include: £238 DM Payroll Services for Data Protection Officer Services: £40 for re-registration fee to Information Commissioner for registration fee for GDPR  
Less costs were incurred than budgetted.
- Note 8 £52. Expenses incurred by a parishioner for remedial works at War Memorial. Less costs were incurred than budgetted.
- Note 9 Less photocopying than budgetted.
- Note 10 Less postage than budgetted.
- Note 11 The expenditure includes a subscription of £23 to Parish Online which was not budgetted
- Note 12 Less training requirements than budgetted.
- Note 13 Allowance was made for damage to village noticeboards. Not used.
- Note 14 No Arts Festival took place in 2019
- Note 15 This is for the GPC payments made associated with note 2