

KATHERINE MAUD GUILLOD FUND

MINUTES OF A MEETING OF THE KATHERINE MAUD GUILLOD FUND TRUSTEES HELD ON MONDAY 13 MAY 2019 IN THE EMPIRE HALL COMMITTEE ROOM AT 8.32 PM IMMEDIATELY FOLLOWING THE GRAFFHAM PARISH COUNCIL MEETING WHICH COMMENCED AT 7PM.

PRESENT: Cllr. H. Charman (Chairman of the meeting), Cllr. P. Churchward,
Cllr. S. Mackie, Cllr. S. Macqueen, and Cllr. J. Uphill.

IN ATTENDANCE: Ms. T Rowe, Clerk

The Chairman of the meeting welcomed all those present.

1. **Apologies** had been received from Cllr. C. Ainley, Cllr. T. Richardson, CDCllr. Alan Sutton and WSCllr. D. Bradford.
2. **Declarations of Interest and dispensation requests in respect of any items on the agenda**
There were none.
3. **Minutes of the previous meeting**
The minutes of the meeting held on Friday 8th March 2019 were proposed and seconded as correct by Cllrs. Charman and Uphill and were then unanimously **RESOLVED** as **APPROVED** and duly signed as a correct record by the Chairman of that meeting, Cllr. H. Charman.
4. **Finance**
 - a) **To approve the bank reconciliation as at 31 March 2019 and to note the receipts and payments schedule as at 31 March 2019.**
The bank reconciliation as at 31 March 2019, and supporting receipts and payment schedule as at 31 March 2019, had been circulated prior to the meeting and it was noted that these had been audited by RS Hall and Co, Internal Auditor. It was **UNANIMOUSLY RESOLVED** that the bank reconciliation was **APPROVED** and the receipts and payments shown on the Receipts and Payments schedule were **RATIFIED**.
Each document was then signed as verified by the GPC Finance Committee Chairman, Cllr. S. Mackie.
 - b) **To approve the accounts as at 31 March 2019**
It was noted that these accounts had been audited by the Internal Auditor, RS Hall and Co. It was **UNANIMOUSLY RESOLVED** that the accounts were approved. The document was then signed as verified by the GPC Finance Committee Chairman, Cllr. S. Mackie.
 - c) **To note the receipt of dividend on 28.02.19**
The dividend received on 28.02.19 of £487.54 was noted.
 - c) **To note and approve payment to the Graffham Health Support Agency on 11th March 2019**
The payment of £243.77, cheque 230, made on 11 March 2019 was **UNANIMOUSLY ratified**.
 - d) **To note and approve payment made to the Thursday Club on 11th March 2019**
The payment of £121.89, cheque 229, made on 11 March 2019 was **UNANIMOUSLY RATIFIED**.
5. **To revise and update Bank signatories on the NatWest Katherine Maud Guillod Fund Bank Accounts 60-14-22 76834921 Current Account and 60-14-22 76834948 Business Premium Account**
It was **RESOLVED** that:
 - the Authorised Signatories in the current mandate, for the accounts detailed in section 1.3, be changed in accordance with section Authorised Signatories
 - And the Current mandate will continue as amended.All KMGF Trustees would be added to the Bank Mandate and Cllr. Sarah Lydiard-Wilson would be removed.

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6. **Public questions.**

There were no members of the public present.

There being no further business the meeting closed at 8.35pm

These minutes are an accurate record of events.

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**Cllr. Howard Charman
KMGF Chairman 2019/20
Graffham Parish Council Chairman 2019/20**

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