

East Lavington Parish Council

Minutes of the Parish Council Meeting held on Monday 12th November 2018

In NB2 Seaford College
at Seaford College, Lavington Park

The meeting started at 6.17pm

Present: Cllr Charles Britton, Cllr Nicola West, Cllr Will Yates & Cllr Michael Harting

In Attendance: District Cllr. John Elliot, Amy Harte (Clerk)

1. Welcome

2. Apologies

121/18 Cllr Vivien Gosden, County Cllr. David Bradford (WSCC)

3. Declarations of Interest

122/18 Cllr Nicola West declared a personal interest which may be prejudicial to the Campsite at Westerlands.

4. Minutes of Last Meeting

4.1. Approval of September 2018 Minutes.

123/18 The minutes of the meeting of **17th September 2018** were RESOLVED to be approved. C. Britton signed 'draft' copy of the minutes.

4.2 Report on action points from the last meeting.

4.2.1. Footpath proposed to link Lavington Park with Duncton Village. Update - positive progress with this thanks to Duncton Parish Council.

124/18

4.2.2. Potholes were reported.

5. Visitors' Questions:

None

6. County Councillor's Report (Mr David Bradford)

125/18 D. Bradford sent his Apologies

7. District Councillor's Report (Mr John Elliott)

126/18 Cllr Elliott reported that the grants available from CDC next year will be cut significantly so if ELPC was considering anything eligible for a grant they should apply before the end of this financial year.

Cllr Elliott asked if ELPC would be interested in the CLC Trust Housing as they will be holding an information event at Duncton Village Hall. Date and time to be confirmed.

8. Planning Issues : New / Recent / Ongoing

8.1. SDNP/18/04433/PRE Beech Cottage Beechwood Lane East Lavington Petworth West Sussex GU28 0NA

127/18 Single storey timber orangery to side and glazed canopy to rear. Not asked to comment. **Advice Provided**

8.2. SDNP/17/01041/PRE Norwood Cottage Norwood Lane East Lavington Petworth West Sussex GU28 0QG

Extension to north and north east of Norwood Cottage. Not asked to comment. **In progress.**

8.3. SDNP/17/06426/PRE Westerlands Stud Office Norwood Lane East Lavington Petworth West Sussex GU28 0QJ A campsite with access along the existing Westerlands driveway. It will consist of wooden buildings for a reception area, a shower block/washing up area and two toilet blocks of two toilets. Advice Provided – set up before permission given, Enforcement informed and given 28 days to submit a planning application. **Letter** 128/18 **submitted to enforcement.** All buildings are still in place and contrary to enforcement advice no application has been made within or beyond the 28 day period.

8.4. SDNP/18/05789/PRE Maple House Norwood Lane East Lavington Petworth West Sussex GU28 0QG Conversion of existing garage into annex, partial conversion of barn into double garage and extension to the side of the principle dwelling to provide boot/ dog room. **Not asked to comment**

9. Finance

9.1. Approval of accounts to 12/11/18

129/18 RESOLVED to approve

9.2. Approval of Clerk's Salary and Expenses:

24 hours @ £13.67 = £328.08 + £40 office allowance. £368.08

130/18 RESOLVED to approve

9.3. Income/expenditure

9.3.1. Invoice from Mary Butterworth for Website Management to the End of December 2018 £90.

9.3.2. Received 250.00 CDC grant for Centenary Beacon events – To be paid to Duncton Parish Council for catering at their fireworks event for East Lavington residents who were all invited

131/18 The council RESOLVED to pay the above payments.

9.4. Other Financial Issues

9.4.1 Budget Setting – The remaining expected payments for the current financial year were detailed on the 132/18 account summary page. It was agreed that there was no reason to increase the precept for next year.

133/18 It was proposed by the Vice Chairman that the clerk's hourly rate be increased two points on the NALC current scales to LC2 32 which equates to £15.10 per hour. It was RESOLVED to take affect from 1st January 2019.

134/18 9.4.2 CIL 'Call for Infrastructure Projects' – The Council have no suitable projects to suggest at this time.

10. Correspondence & Invitations received since the last meeting

10.1. Circulated by email

10.2. Scam Mail Poster – Royal Mail

10.3. Green Dog Walkers posters and leaflets.

135/18 10.4. Heath End Liaison Group – 10th December 5pm Duncton Village Hall – N. West will respond to the invitation.

11. Winter Resilience Plan – revised and submitted, all councilors reviewed the document and RESOLVED to 136/18 adopt it.

12. Reports re: attendance at meetings etc.

None to report.

13. Parish Matters

137/18 13.1. Car Park Break Ins. Cllr N. West has visited the car park owned by The National Trust and reports signage is in place to warn people of the possibility of break ins. A. Harte to Email The National Trust to see if any further measures could be taken.

13.2. Proposed Sculpture at Lavington Common – email circulated with further details.

138/18 13.3. Website management- M. Butterworth will stop managing the website for Graffham and East Lavington at the end of December. She put forward a proposal to create a new website which will be investigated alongside other alternatives. A. Harte to investigate options further and email councilors for a decision as this will need to be in place prior to the next meeting. **(ACTION A. Harte)**

14. Date of next Meetings –

Monday 14th January 2019

Monday 11th March 2019

Monday 13th May 2019

Monday 8th July 2019

Monday 9th September 2019

Monday 11th November 2019

The meeting finished at 7.55pm

I confirm this is a true record of the meeting:

Charles Britton, Vice-Chairman, 14th January 2018