### **BURTON BRADSTOCK PARISH COUNCIL**

Chairman: Cllr M Evans Clerk: Mrs M Harding



# Minutes of the Parish Council meeting held on 3<sup>rd</sup> October 2018

# At 7.30pm at The Reading Room

#### **Present:**

M Evans (ME) (Chairman) D Dixon (DD) G Moody (GRM) S Meek (SM) E Rees (ER) D Batten (DB)

D Venn (DV) A Ross (AR)

J Russell (JR) (WDDC) M Roberts (MR) (DCC)
M Harding (Clerk/RFO) 5 members of Public

**2018/10-1** To receive apologies for absence - Cllr K Day (DCC) A Charlesworth (AC) R Bryan (RB)A Bailey (AB)

**To receive declarations of Interest and grants of dispensation** – none **2018/10-3 Parishioners' Comments - (15 minutes on agenda items only)** –None

### **Items for Decision:**

2018/10-4 To approve the minutes of the Parish Council meeting held on 5<sup>th</sup> September 2018

Proposed DB Seconded AR

# 2018/10-5 Matters arising from the above minutes for information only and ongoing actions

Green Weigh- it was noted that the new service of goods without packaging are using the pub car park, but concerns were raised regarding the competition to the PO and Village shop. The siting of the van is a private agreement with the pub. ER will contact Green Weigh to see what items will be of concern and for them to contact the PO and Village shop tenants to discuss this further.

### 2018/10-6 Correspondence- items for decision

- a. Consultation on the Dorset AONB management plan 2019-2024- DD provided a report on this consultation which was agreed and will be submitted by 4<sup>th</sup> Oct Proposed GRM
   Seconded ER
- **b.** Government shale gas exploration & production planning- GRM under took to prepare a response on this consultation, the Council looked at the questions and prepared a response at the meeting to be submitted by 25<sup>th</sup> Oct.

Proposed ME Seconded SM

- **c.** Friends of Burton Bradstock School gave requested to use the playing field again for the Annual Duck Race to be held on 14<sup>th</sup> April 2019, this was approved assuming the necessary risk assessments in place.
- **d.** DCC have sent out the order form for dumpy bags of grit the PC will order a bag assuming that we can store it under cover. The last bag has been decanted into smaller bags ready to distribute to locations around the village. The grit information will also be sited in the emergency plan.
- e. Parking at the WDDC Toilets- the PC was sent photos of the issues of parking on a particular occasion showing vehicles parked in all the spaces and on the road. It was noted that some Cllrs were aware of this situation as they were on site at the time of the photo. Most of the vehicles parked were those who are employed at the garage as no alternative parking has been made available to them on site, as was suggested. There is a lay by further up the village which could be used for parking and has been suggested. A letter will be sent to the

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owner of the garage and shop again, and a note in the BVN asking for suggestions on how to handle the situation.

# 2018/10-7 To consider any planning applications received by the Council

- a. WD/D/18/001811 2 Beach Rd, Burton Bradstock, Demolition of garage, erection of extensions to the north east and west and provide additional first floor accommodation- No objections.
   Proposed GRM
   Seconded DB
- **b.** WD/D/18/001641- Burton Bradstock Recreation Ground- Install Zip wire and shelter. No comments to be made as it is a PC application
- West Dorset, Weymouth & Portland Local Plan- preferred options GRM provided a report on this consultation; Cllrs discussed and agreed the report to be submitted to WDDC by 8<sup>th</sup> Oct. Proposed GRM seconded DD
- d. Any other planning issues- None

# 2018/10-8 Finance & General Purposes

- **a.** To consider the Allotment rents for 2018-19- A proposed rent increase report had been circulated, this was agreed. Proposed GRM Seconded ME
- b. To consider the Community Apple Pressing Risk assessment and quote for ancillary equipment

A draft Risk assessment for consideration to meet our insurance obligations- agreed Proposed ME Seconded DV

Also additional equipment estimated to cost £100 plus vat, these purchases were approved Proposed SM Seconded ER

There is to be an Apple pressing meeting on Mon 8<sup>th</sup> Oct at the RR.

c. To consider the siting and costs of a bicycle park in the village

Following on from the agreed siting of a bicycle park at the last meeting, it has come to light that the suggested area beyond the Bus stop is not owned by the PC so requires DCC permission; the PC will request a quote for installing the bike park from DCC in the suggested area for the next meeting.

## d. To consider the annual insurance quotes

Quotes had been received from our current provider and a broker, it was agreed to continue with the current provider for a further 3 year LTA at a cost of £2437.60 being the best value for money. These quotes included the updated valuations of the 3 properties that the PC currently insures, Reading Room PO & Village Shop and Library.

Proposed GRM Seconded AR

### e. To consider the WDDC Best Village Grant award prize money

The Volunteers including a local resident who litter picks daily in the village were thanked for their hard work. Clerk will officially thank the volunteers and the resident concerned. It was agreed that the award money would be spent on the BB Volunteers expenses for equipment, PPE etc in order to carry out the voluntary work. It was also agreed to arrange an evening out in January or February to thank all who help in the village, DB will gather costs based on 20 people for refreshments

Proposed ME Seconded AR

# f. To consider any village repairs or maintenance issues.

- a. The sign on Barr Lane where Charles road and 1a Barr lane is missing
- b. There is a tree fallen into the river behind Annings lane to be reported to EA
- c. The Dog poo bin is over flowing that runs by Freshwater, to be reported to NT
- d. The new Annings lane sign is now black and white not green as was previously

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g. To consider the Finance report of receipts and payments,

All payments were approved in line with internal controls; ME will carry out the monthly check for the next meeting Bank Accounts total £85882.71 as at 30<sup>th</sup> Sept 2018 Proposed GRM Seconded DE

#### 2018/10-9 Items for report in the BVN/website/Facebook/Twitter

- a. Parking issues at the garage ask resident what can be done
- **b.** CLT update
- c. Village award
- **d.** PO for all your banking needs.

#### Items for information:

- 2018/10-10 **CLT report** – DD reported that the CLT has now been incorporated and a public meeting is to be arranged in December, memberships are being offered for £1 the group will now be looking at potential sites.
- 2018/10-11 Play Area Report- The funding letter for businesses has been completed, lottery funding is being looked into and funding from Aviva is being applied for, this is a community fund voted for by the public. EB is doing a funding course on 18<sup>th</sup> Oct. The planning application has been submitted for the zip wire and shelter next meeting is on the 15<sup>th</sup> October. A lock is required for the gate into the play area as the lock has been removed.

#### 2018/10-12 **Corncrake Report-DD**

The grass has been cut and will be collected in due course; a date will be arranged for the wild flower sowing also more winter tree planting will be done with oaks, some willow and birch. Costs will be gathered to fence the north / south area in order to graze the west side of the field.

#### 2018/10-13 Correspondence items received for information

- a. Thanks were given for the speedy repainting of the lines on Cliff Road.
- b. Surface water at Rosamund Court has been reported and passed to Highways.
- c. SM will attend the WDDC planning seminar on 9<sup>th</sup> Oct
- d. Information on the Bus services C1 & C2 being available to the public but priority will be given to school children
- Date of the next meeting 7<sup>th</sup> November- Corncrake, Apple Pressing. 2018/10-14 2018/10-15

Parishioners' open comments (15 minutes maximum allowed)

- **a.** The sign at Bindbarrow at top of beach road requires replacement.
- **b.** MR(DCC) reported that the current position of the Shadow Council is not to transfer any assets prior to the 1<sup>st</sup> April 2019, Matt Prosser will be the leader of the new Dorset Council.

Meeting closed at 9.26 pm

Chairman Cllr M Evans	7 <sup>th</sup> November 2018
Chairman Cin W Evans	/ November 20