



**BOURNE
UNITED
CHARITIES**

RED HALL BOURNE LINCOLNSHIRE PE10 9LY

Mrs G S Clingo
Clerk to the Trustees

Registered Charity No.216000

Telephone 01778 422387

Email: bourneunitedcharities@yahoo.com

Application for Grant Aid

Please use this application form to apply for grant aid from Bourne United Charities. This form can be used by the applicant or by a third party on behalf of the applicant.

Application date	
Applicant name	
Applicant address (must be resident in the Parish of Bourne, Cawthorpe, Dyke or Twenty to qualify for assistance)	
Applicant telephone number	
Applicant signature If this form is completed by a third party, the applicant must still sign to give permission for BUC to contact and discuss the application with the third party	Applicant signature: Date:
Third party signature If this form is completed by a third party please give details	Third party name, job title, organisation: Contact details: Signature: Date:

Please be aware that BUC may need to verify financial information and to make further enquiries about your situation in order to support your application. BUC has a duty to ensure the security of personal data. We will protect the information from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure.

We will keep your data only for the purpose for which it was collected and only for as long as it is necessary, after which it will be deleted. For the full GDPR policy please refer to our website www.bourneunitedcharities.co.uk or email info@bourneunitedcharities.co.uk

Please tell us what it is you need and why?

Amount requested: £

Details:

Has the applicant applied to any other organisations, local or national charities, statutory bodies (e.g. social services) for financial help? Please give details of the amount applied for and any received.

Please list ALL benefits that the applicant is in receipt off such as Housing Benefit, Council Tax Benefit, Universal Credit, Income Support or PIP, for example.

Please complete the form below so that we can get back to you as quickly as possible.

Required information	Response	Please tick one box	For BUC use
Statutory criteria (applicant must live in Bourne, Cawthorpe, Dyke or Twenty to qualify)			
Length of time applicant has been living in Bourne, Cawthorpe, Dyke or Twenty?	<6 months		
	6-12 months		
	1-2 years		
	2 years plus		
Information about the applicant's household			
Adult 1 (living in household) Employment status	Working f/t		
	Working p/t		
	Unemployed		
Adult 2 (living in household) Employment Status	Working f/t		
	Working p/t		
	Unemployed		
	N/A (if no other adult)		
How many children under 18 (living in household)?	0		
	1		
	2 or more		
Is the applicant or anyone living in the household registered disabled?	Yes		
	No		
Information about the applicant's financial situation			
What is the applicants Net Household Disposable Income [Income from employment + benefits- (rent, loans/debts, fuel, food etc)]?	>£500/month		
	>£200/month		
	<£200/month		
Does the applicant have savings?	>£5000		
	£2500 - £5000		
	<£2500		
Evidence to support application			
Has detailed written evidence of need been provided at the beginning of the form?	Yes		
	No		
For BUC use			

BUC use only	
Date request received	
Date request passed on to Chairman of the Grants Committee	
Date request passed to Chairman of the Essex committee (if applicable)	
Points awarded using the criteria system	
Date passed to general committee (if applicable)	
Decision (granted / not granted / more information required)	
Date of decision	
Date applicant informed of decision	
Any follow-up required?	