

Meeting Notes

Project	A6 TO MANCHESTER AIRPORT RELIEF ROAD				
Job No		Date of Meeting	19/06/14	Meeting No	PB03
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Location of Meeting	SMBC Chief Executive's Office, Stockport Town Hall
Time of Meeting	13.30 hrs
Subject of Meeting	Programme Board No 3

Persons present including representation

Eamonn Boylan	Stockport Council
Jim McMahon	A6MARR PD
Bob Morris	TfGM
Graham Martin	A6MARR PM
Bill Edwards	A6MARR ECC PM
Richard Paver	Manchester City Council
Andy Brown	Carillion Morgan Sindall
Andrew Ross	Cheshire East Council

Apologies:

Christine Buxton	Stockport Council
Paul Lawrence	Stockport Council
Steve Warrener	TfGM
Jessica Bowles	Manchester City Council
Kevin Melling	Cheshire East Council

Distribution of notes to

As above plus

Gary Crisp	Carillion Morgan Sindall
Neil Rogers	Carillion Morgan Sindall
Sue Stevenson	SMBC
Naz Huda	SMBC
Sophie Kelly	Jacobs/Cheshire East Council
Maria Gil	Manchester City Council
Joseph Watton	A6MARR PMT
Louise Gresty	SMBC Comms

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NOTES & ACTIONS <i>being those in addition to that stated within the Programme Board Report</i>				
3.1	TfGM to respond to GM re issues to be addressed re GRP 3A 'health-check' action tracker report and meet to discuss this and scheduling of next project assurance activity, Gateway 3B/4.	GM / TfGM		July '14
3.2	Andrew Ross will replace Kevin Melling as the Cheshire East Council representative on Programme Board.			
3.3	Agreed that monthly meetings will be scheduled until March 2015 – invites will be distributed to Programme Board members.	GM		
3.4	GM gave summary of offers made re land acquisition to date and that this activity has been prioritised in view of progress to be made in advance of CPO/SRO inquiry 30 th September 2014. This was the area where Counsel had stated needed to be progressed as concern about progress to date.			
3.5	Discussed that timetable was challenging with respect to date of Inquiry and activities / decision making proceeding Inquiry in order to get DfT approvals and access to land for site start date prior to end of March 2015.			
	GM to respond to Charlie Sunderland DfT confirming that project team confident of meeting timetable, which would allow DfT funding to be released by end of FY 2014/15.	GM		asap
	Project team / All parties at project board to progress all related activities to reduce risk on 3 key elements dictating timetable, being; <ul style="list-style-type: none"> No. of days sitting at Inquiry Inspector's report written and submitted within timetabled duration Secretary of State decision further to receipt of Inspector's report 	Project Team et al		
3.6	Risk reporting to Programme Board through the Contractor's report would include reference to cost and time. BE confirmed this can be taken from the detail of the overall risk register.	BE		next Board
3.7	S.19 application was objected to and SMBC legal to respond asap with offer of meeting. This is with a view to seeking to have objection withdrawn in advance of inquiry. S.19 is a separate inquiry, however if objection upheld it is hoped that it will be taken alongside the CPO/SRO inquiry, still within the estimated duration of the public inquiry (~8 days sitting).	SMBC legal		July '14

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3.8	Business Case to be 'drip-fed' / submitted in draft at the earliest opportunity to DfT with a view to agreeing in principle prior to Full Approval submission.			Project Team		ongoing
3.9	BE confirmed that Preliminary Design being presented early July and revised Target Cost to be submitted by end of July. Further to confirmation that no call-in re Planning and date of CPO/SRO inquiry confirmed, Programme Board gave approval for CMS to be instructed to commence KS6 activities, including Detailed Design in July 2014. BE to instruct CMS.			BE		July '14
3.10	Programme Board agreed that ECI activities to be progressed in terms of design and construction activities, with a view to commencing works at earliest opportunity in 2015. This is with revised KS6 programme, which CMS is working with client on, and revised Target Cost, currently estimated to be within overall cost stack as presented to Project Board, PB03_04.					
3.11	Programme Board agreed that a press release be issued stating the milestones reached in terms of Planning decisions and date of CPO/SRO inquiry. SMBC will draft and share with other parties (CEC, MCC & TfGM), with a view to them adding respective Leader comments as appropriate.			SMBC et al		June '14
3.12	Project Team propose to issue a letter to various local representative parties e.g. members, Area Committees and Parish Councils, and members of LLF groups from previous consultations giving an update on the position of the project and indication of when we would be out to meet the public. Proposed that next round of communications would be October/November 2014 with the Client and Contractor. Project team to agree with delivery partners how best this Communication is managed and facilitated with local members in terms of best streamlining the communications to ward members e.g. representative member from relevant wards.			GM / A6MARR Comms		July '14
Next Programme Board Meeting – 11.30hrs, 21 July 2014, CEX office, Stockport Town Hall						

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