



# Bangladesh Human Capital : RL-1557

ISO 9001:2015 Certified Complete Overseas Recruiting Solutions Co.



## COMPANY PROFILE

## Recruiting License

# Welcome!



It is always a matter of pleasure  
for us to introduce  
"Bangladesh Human Capital : RL-1557"  
a complete overseas recruiting solutions co.



<p>১৯০৭ ২ ১৯৩৭</p> <p>Licence Number : RL- 1557</p> <p>Name of the Agency : BANGLADESH HUMAN CAPITAL</p> <p>Business Address : 147/A-1, MONIPURI PARA, TEJGAON DHAKA.</p> <p>Name of the Proprietor : MD. ABU NAYEEM</p> <p>Managing Partner : VILL. PATHRILA PO - BIPINNAGAR</p> <p>Managing Director : PS. KALITGONJ</p> <p>with Permanent Address : ZAKENIDAH.</p>	<p>১৯০৭ ৩ ১৯৩৭</p> <p>RL- 1557</p> <p>Specimen Signature</p> <p>Section 9 of the Overseas Employment &amp; Migration Act, 2013</p> <p>This licence is issued under Section 10 of the Emigration Ordinance, 1982 to carry on the business of a recruiting agency. The licence is not transferable nor it shall be used directly or indirectly by any person other than the person in whose favour it is issued.</p> <p>The Government reserves the right to cancel or to suspend the licence at any time without assigning any reason.</p> <p>Salin Reza Director General Bureau of Manpower, Employment and Training Government of the People's Republic of Bangladesh.</p> <p>Dated, Dhaka The 28<sup>th</sup> day of NOV. 2018</p>
<p>১৯০৭ ৪ ১৯৩৭</p> <p>RL- 1557</p> <p>The licence is valid upto</p> <p>27. 11. 2021</p> <p>D M Atiqur Rahman Deputy Secretary Director (Employment) Bureau of Manpower, Employment &amp; Training</p>	<p>১৯০৭ ১১ ১৯৩৭</p> <p>RL- 1557</p> <p>Business address has been changed vide Ministry's Memo No. 49.00.0000. 042.11.030.19-1241.</p> <p>Dated 06.10.2019 as follows:</p> <p>H-87, BIRUTTAM ZIAUR-RAHMAN ROAD, BANANI C/A, DHAKA-1212.</p> <p>D M Atiqur Rahman Deputy Secretary Director (Employment) Bureau of Manpower, Employment &amp; Training Govt. Republic of Bangladesh.</p>

## Message from CEO

I would like to take this opportunity to introduce our agency Bangladesh Human Capital as an experienced, modern, efficient & front-line Overseas recruiting agency in Bangladesh. Our earnestness and ardent services blended with highest standard of professionalism has earned us much sought-after global appreciation, trust and poise.

Believing 'People is Resource', we have placed our entire vigour in mining the best out of the persons and infuse in them a sense of responsibility. As such we have established the South Asia's largest technical training and testing centre to transform people into human resource. The result is an unmatched database of potential employees with outstanding technical know-how who are simply the best in the market.

Filling a vacancy in today's very competitive job market is not an easy task. Unless you are fully equipped with the appropriate competency, it would certainly be difficult to scout the right candidate aptly exacting your requirements. The result might mean tremendous wastage in terms of resources, i.e. time and money.

If you are encountering this kind of dilemma, you may want to delegate the task to us. Trust us, we can mobilize the right personnel for your company in conformity with your needs at reasonable cost. Our pledge goes far beyond quality of employment. Bangladesh Human Capital has proven record of supplying the manpower requirements of our clients with timely and efficient dispatch. Our quality assurance is borne by our own highly qualified officials and personnel in modern testing and evaluation methodologies.

I hope this informative brochure will help you obtain more information regarding our company and services.

Mohammad Abu Nayeem  
Chief Executive Officer  
Bangladesh Human Capital



## About Us



Bangladesh Human Capital is one of the leading Government approved recruiting agent as well as complete overseas recruiting solutions company in Bangladesh with License No. RL-1557, registered under the Ministry of Expatriates' Welfare & Overseas Employment which facilitates professionally managed outflow of work force from Bangladesh to overseas destinations. We also a member of Bangladesh Association of International Recruiting Agencies (BAIRA).

Bangladesh Human Capital is fully committed to the complete satisfaction of both, Our Prestigious clients as well as Job seekers who are desirous for overseas employment with a right & a better secure Future. We provide Overseas Placement for those looking forward to broaden their horizons and head for better career opportunities in the world.

Apart from the head office in Dhaka, Bangladesh, we have a wide network of operation with branches in all Major cities of Bangladesh and Overseas.

Our vision is to lead in the creation and delivery of innovative workforce solutions and services that enable our clients to win in the changing world of work.



## OUR THOUGHTS & BELIEVES

### 1. CLIENT IS OUR STRATEGIC PARTNER



### 2. HUMAN RESOURCE IS OUR CAPITAL



### 3. TIME & QUALITY SERVICE IS OUR COMMITMENT



### 4. WE BELIEVE CONTINUOUS INNOVATIONS





## VISION

Our vision is to lead in the creation and delivery of innovative workforce solutions and services that enable our clients to win in the changing world of work.

- We are dedicated to uphold the principles of Integrity, Ethics, Principles, Values and Honesty with our clients and candidates.
- We seek to provide a human resource service which benefits both the employer and the employee; and to be a corporate recruiter who is reliable, honest and committed.
- We see ourselves as being a premier global corporate manpower recruitment agency from Bangladesh.
- We create a bridge for the rest of the world for a borderless search and placement business model where candidate scan be sourced and placed wherever the perfect employee-employer match is found globally.



## Quality Assurance

❏ Bangladesh Human Capital is an ISO 9001:2015 Certified Company. We are highly committed to provide best services and meeting the expectations of our valued clients through Foreign Employment Services by providing right candidates to right jobs.



❏ We are always committed to practice effective Quality Management System in our services following the guidelines, rules and regulations of Bureau of Manpower, Employment and Training (BMET) Bangladesh.

❏ Operated & Managed By: Business Finance and Administrative Management Experts/Advisors/Professionals from National Leading Organizations of Bangladesh.

❏ Working Experience: Comprehensive background in implementing and accomplishing company's mission by working at extensive level in senior management capacity for many years in the national and international organizations & overseas employment business fields.







## Why Choose Us?



**Honest and Open:** We will understand your recruitment needs and challenges to provide you with customized recommendations to assist you with the recruitment process.

**Approachable:** We are always available and happy to answer questions you may have about recruitment and employment issues. Just ask us, because we will take the time to reply to your queries straightforward and up to the point attitude.

**Ethical and Fair:** We focus on providing a fair service that ensures we take an ethical approach to recruitment.

**Committed:** We are committed to developing long-term business relationships that offers real value for our clients and deliver effective recruitment solutions for success.



## ***Our Services***



### ***RECRUITMENT CONSULTANCY***

**Trust. Dependability. Expert & Experience Team.  
Passionate for Recruitment.**

### ***TRAINING AND DEVELOPMENT***

**Sales Training, Technical Training, Soft Skills  
Training & Local Language Training**



### ***GLOBAL EXECUTIVE SEARCH***

**Linking Bangladesh Human Capital Globally**

# Recruitment Process Flow Chart



## Area of our Specialization

### Civil/Architecture

Mason (Plaster, Block)  
Mason (Tiles)  
Rod Binder (Steel Fixer)  
Shuttering Carpenter  
Plumbing (Pipe Fitting Sanitary Work)  
Aluminium Fabrication  
Gypsum Ceiling  
Labour

### Mechanical

Automobile (Diesel & Petrol)  
Auto Electrician  
Machinist (Turner)  
Industrial Pipe Fitting  
Steel Fabrication  
Scaffolders

### Heavy Equipments / Drivers

Operators - Dozer, Fork lift, Roller, Payloader, Back Hoe  
Operators - Crane (Mobile/Crawler/Hydraulic)  
Heavy Drivers - (Trailer/Drum/Truck)  
Light Drivers - (Bus/Van/Car/Light Vehicles)  
Mechanics - (Heavy/Light Equipments Under Chasis)

### Welding

Normal Welding (Arc & Gas)  
Welding 1G to 4G  
Welding 6G  
Welding TIG  
Welding MIG  
Welding Gas

### Electrical

General Electrician (House Wiring)  
Electrical Line Maintenance (Industrial)  
AC & Refrigeration  
Motor Welding



### Hotel & Hospitality

Western, Italian, Chinese food production  
(Cooking and preservation)  
Food & Beverage Service (Waiter, Bartender)  
Front Office Management  
(Receptionist call operator)  
Room Boy/Laundry Man/Cleaners

### Cleaning & Housekeeping

Office Boy  
Cleaner (Hospital, School,  
Mosque, Office etc.)  
Housekeeper  
Care Giver

### Fast Food Restaurant Staff

Fast Food Cook  
Barista  
Cashier  
Service Crew  
Delivery Driver

### Agriculture & Plantation

Farming  
Livestock  
Fishery  
Poultry  
Bee Keeping  
Floriculture

### Medical/Paramedical

Consultants  
Surgical  
Nurses  
Technicians

### Common Restaurant Staff

Cook/Chef  
Waiter  
Cashier  
Dishwasher  
Kitchen Helper  
Steward  
Tea Boy  
Barista & Juice Maker  
Store Keeper  
Restaurant Worker  
Cleaner

### Manufacturing & Production

Electronic Production  
Plastic & Rubber Production  
Furniture (Wooden & Metal)  
Mechanical Spare Parts





## Certificates



## ation



## BAIRA Certificate



**ISO 9001:2015 Certified**



## Partners and Subsidiaries

### TRAINING AND SKILLS DEVELOPMENT PARTNERS



MAWTS TRAINING INSTITUTE OF TECHNOLOGY



BANGLADESH SKILLS DEVELOPMENT INSTITUTE  
(An institute of Daffodil foundation)



SKILLS JOBS, BANGLADESH

### SISTER CONCERN COMPANY



The Hyper Place For Talent Care



BHC Business Services W.L.L



KB Travels (A Travel Management Company)



## MEMORABLE MOMENT



## Our Strategic Partners



## Contact Us

### Bangladesh Human Capital : RL-1557






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### BHC Business Services W.L.L

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### Follow Us:

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-  [Bangladesh Human Capital](https://www.youtube.com/Bangladesh-Human-Capital)



### **Mailing Address (Bangladesh)**

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